

Stock & Availability (OOS Control) Checklist		
Checkpoint	Status (✓/X)	Notes
No out-of-stock (OOS) products in key or priority SKUs		
High-selling / fast-moving products are available on shelves		
Safety stock level is maintained for critical products		
Shelf stock matches backroom / storage stock		
No empty shelf gaps in visible selling areas		
Products are replenished regularly and on time		
Refill process is active during store hours if needed		
Backroom stock is organized and accessible		
No overstock blocking shelves or aisles		
Inventory rotation (FIFO / FEFO) is properly followed		
No expired products in shelf or storage		
Damaged or defective products are removed from shelves		
Correct product is placed in the correct shelf location		
Facing quantity meets planogram / shelf standard		
Shelf capacity is used efficiently		
No hidden OOS behind front-facing products		
Replenishment alerts / stock checks are performed regularly		

Promotional products are sufficiently stocked		
New launch / campaign products are available		
Substitute or alternative products are available if primary SKU is OOS		
Barcode / SKU matches the correct product		
Inventory data reflects real shelf availability		
No misplaced or mixed products on shelves		
Stock visibility is clear for staff monitoring		
No blocked access to stock or refill areas		
Store maintains overall stock health and availability		
Overall product availability meets store standards		

